

ORDER No. 1/2021
of the Head of Doctoral School at the Maria Grzegorzewska University
of 12 January 2021

on establishing a schedule of the work of the Mid-term Evaluation Committee and establishing the mid-term evaluation form and the individual research plan report form.

Pursuant to §20 of the Regulations of the Doctoral School of 20 March 2019, the consolidated text of which constitutes an appendix to Resolution No. 249a/2019 of the Senate of the Maria Grzegorzewska University of 18 December 2019, as amended, I hereby order as follows:

§1

The schedule of work of the Mid-term Evaluation Committee is hereby established as set out in Appendix No. 1.

§2

A mid-term evaluation form is introduced as set out in Appendix No. 2.

§3

A report form for the implementation of the individual research plan is introduced as set out in Appendix No. 3.

§4

The Order comes into force on the date it is adopted.

Anna Zajenkowska

A handwritten signature in black ink, appearing to read 'Zajenkowska', is positioned below the printed name.

SCHEDULE OF WORK OF THE MID-TERM EVALUATION COMMITTEE

stage	period	activities	performer
1	by 15.01	Designation of external members of the Mid-term Evaluation Committee.	scientific council
2	by 29.01	Establishment of a Mid-term Evaluation Committee.	rector
3	by 15.02	Submission of the report prepared by the doctoral student on the implementation of the IRP (as of 30.01.2021).	doctoral student
4	16.02	Submission of materials to the Mid-term Evaluation Committee	BOPA
5	22-26.03	Presentations by doctoral students.	doctoral students
6	31.03	Announcement of evaluations with justification.	committee

MID-TERM EVALUATION FORM

doctoral student:

Documents subject to evaluation:

1. Individual research plan;
2. Research project - as an appendix to the IRP;
3. Report of the doctoral student on the implementation of the IRP.

The subject of the evaluation is the implementation of the individual research plan by the doctoral student.

The form must include a justification for the score assessment of each evaluated element. The prerequisite for a positive evaluation by the Mid-term Evaluation Committee is to obtain at least 9 points, both for the compliance of the implementation with the plan and timeliness of task completion, as well as for the substantive evaluation of the tasks carried out, including the research project carried out.

Evaluation criteria:

Criterion	Points
Compliance with the plan and the timeliness of task completion (0-12 points) Justification:	
Substantive evaluation of the tasks carried out (0-12 points) including:	
- scientific level of the tasks carried out (0-6 points) Justification:	
- innovative nature of the tasks carried out (0-3 points) Justification:	
- impact of implementation of the research project on the development of the scientific discipline (0-3 points) Justification:	
TOTAL:	

Opinion:

positive / negative

Justification

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Signatures:

Warsaw, date:

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Warsaw, date:

INDIVIDUAL RESEARCH PLAN - REPORT

A. DOCTORAL STUDENT INFORMATION	
FIRST AND LAST NAME	
STUDENT ID NUMBER	
YEAR OF COMMENCEMENT OF STUDIES AT THE DOCTORAL SCHOOL	

B. DOCTORAL DISSERTATION	
TITLE OF DOCTORAL DISSERTATION	
SCIENTIFIC DISCIPLINE	
GENERAL DESCRIPTION OF THE DOCTORAL DISSERTATION (PURPOSE, RESEARCH PROBLEM, RESEARCH HYPOTHESES, THEORETICAL AND PRACTICAL BENEFITS; MAX 500 WORDS)	
SUBMISSION DEADLINE FOR THE DOCTORAL DISSERTATION	
SUPERVISOR'S FIRST AND LAST NAME, ACADEMIC DEGREE/TITLE	

ASSISTANT SUPERVISOR'S FIRST AND LAST NAME, ACADEMIC DEGREE/TITLE	
TASKS OF SUPERVISOR/ASSISTANT SUPERVISOR	
PLANNED NUMBER OF CONSULTATION HOURS WITH SUPERVISOR OR ASSISTANT SUPERVISOR IN 1ST, 2ND, AND 3RD YEAR OF STUDY	

C. DETAILED RESEARCH PLAN COVERING THE PERIOD OF STUDIES AT THE DOCTORAL SCHOOL

YEAR OF STUDY	RESEARCH TASK NAME	IMPLEMENTATION
I		
II		

D. PLANNED OUTCOMES OF RESEARCH ACTIVITIES	IMPLEMENTATION
1. SCIENTIFIC ARTICLES/OTHER PUBLICATIONS	
2. PARTICIPATION IN CONFERENCES/SYMPOSIA/CONVENTIONS	
3. PARTICIPATION IN INTERNATIONAL/NATIONAL EXCHANGE PROGRAMS	

E. PLAN OF ACTIVITIES AIMED AT ENHANCING COMPETENCIES TO PREPARE THE DOCTORAL STUDENT FOR RESEARCH AND/OR RESEARCH AND TEACHING WORK		
YEAR OF STUDY	ACTIVITY	IMPLEMENTATION
I		
II		
III		

F. TIMELINE FOR THE PREPARATION OF THE DOCTORAL DISSERTATION			
Item	Deadline/implementation period	Planned stages of dissertation preparation¹	IMPLEMENTATION
1ST YEAR OF STUDY (academic year 20...../20.....)			
1			
2			
3			
4			
5			

2ND YEAR OF STUDY (academic year 20...../20.....)			
1			
2			
3			
4			
5			

.....
(date and signature of the doctoral student)

G. SUPERVISOR'S OPINION*

* - opinion consulted with assistant supervisor

.....
(date and signature of the supervisor)

.....
(date and signature of the assistant supervisor)